

## **140 LABORATORY COURSE POLICIES**

Visit our web site for directions to NBA - <http://web.bio.utk.edu/general/>  
Questions regarding laboratory policies should be directed to Dr. Randy Brewton, Core  
Biology Coordinator, Room 128 NBA: [rbrewton@utk.edu](mailto:rbrewton@utk.edu)

The lab manual for 140 is "Introduction to Basic Laboratory Skills for the Biological  
Sciences, An Experimental Approach", by Dr. Otto Schwarz. The text **MUST** be  
purchased new and will be checked at the first lab.

### **1. ATTENDANCE**

**\*\*Laboratory attendance is mandatory\*\***

**ABSENCES:** There are **NO** make-ups for labs and you will lose any quiz or written  
assignment points awarded for that lab. You will **NOT** be allowed to turn in  
assignments late for credit. Please make every effort to attend your lab section.

**\*\*Students must attend their registered section\*\***

### **2. ACADEMIC DISHONESTY**

Academic dishonesty of any sort will not be tolerated. Students should refer to  
**Hilltopics** for University policies and procedures regarding these instances. You are  
expected to abide by The University of Tennessee honor statement in Biology 140 and in  
all of your university activities.

*"An essential feature of The University of Tennessee is a commitment to  
maintaining an atmosphere of intellectual integrity and academic honesty. As a  
student of the University, I pledge that I will neither knowingly give nor receive any  
inappropriate assistance in academic work, thus affirming my own personal  
commitment to honor and integrity." (Page 10 in **Hilltopics**, the UT Student Handbook)*

It is expected that all students attending lab will conduct themselves in a manner that is  
both respectful and accommodating to their laboratory instructors and to their working  
lab partners/fellow students. Rude and disruptive behavior cannot be tolerated and will  
result in the dismissal of the student from the lab period and possibly the course.

### **3. SAFETY**

There will be **NO** food, drink or tobacco products used in the lab **at any time**. **NO** open-  
toed shoes can be worn during lab. **\*\*You will not be allowed to stay in the  
laboratory if you have improper shoes. No lab coat will result in loss of points for  
that day.** No purses, bags or coats on top of the student tables will be allowed.

**LAB COATS ARE REQUIRED FOR ALL LABS.**

**\*\*\*THERE IS NO EXTRA CREDIT\*\*\*\*\*THERE ARE NO MAKE-UP LABS\*\*\***

Tennessee law requires that you are provided notice that some of the laboratory exercises involve contact with chemicals which have been identified as potential health hazards. These chemicals include, but are not limited to: acetone, methanol, toluene, acids and bases. While every effort has been made to make the materials as safe as possible, these chemicals are toxic and you must be responsible for their safe handling. If you feel you may be at a higher risk than normal, we recommend you consult your physician before taking this course.

**4. GRADING** for the laboratory portion of this course:

Quizzes and working flow charts.....	<b>100</b> points (NO extra credit)
(The best 10 of 11 scores will be credited.)	
2 written lab reports.....	<b>50</b> points
Lab manual/lab performance.....	<b>25</b> points
Final comprehensive written exam.....	<b><u>75</u></b> points
Total points	<b>250</b>